



DEFENSE LANGUAGE INSTITUTE ENGLISH LANGUAGE CENTER
LACKLAND AIR FORCE BASE, TX 78236-5259

MAY 21 2010

MEMORANDUM FOR RECORD

FROM: DLIELC/LEO
2235 Andrews Avenue
Lackland AFB TX 78236-5259

SUBJECT: DLIELC Alternate Arrival Calendar

1. In accordance with (IAW) the Joint Security Assistance Training (JSAT), Chapter 10-5, DLIELC in-processing briefings are mandatory and fill a vital role in the successful training and graduation of International Military Students (IMS). The content and sequence of the briefings have a meaningful purpose. The briefings include subjects such as Field Studies, Safety, points of contact, finance information, training requirements, etc. All topics are tied to past incidents and trend analyses. Military Departments (MILDEPs) and Security Cooperation Organizations (SCOs) should set students up for success by ensuring arrival in time to attend the briefs well-rested. DLIELC English Language Training (ELT) Support for SCOs handbook states arrival should be prior to 2200 CST Wednesday, while JSAT, Chapter 8-1, states IMSs should be scheduled to arrive during normal duty hours.
2. US federal holidays and MAJCOM directed family leave days impact DLIELC mass in-processing days several times during the year. To ensure projected new students receive the JSAT required entry briefings and start ELT the following week, DLIELC has compiled a list of modified report dates for the remainder of CY2010. This memorandum authorizes the MILDEPs to change the DLIELC report dates IAW the new report dates in the Student Training List and the Security Assistance Network Website. DLIELC Operations Squadron requests Invitational Travel Orders (ITO) amendments be worked for the affected students.
3. For IMS arriving at DLIELC during the indicated weeks, purchase tickets so the students will arrive no later than the new report date. Students should check in with DLIELC no later than 0730 local time on the following day. These report dates changes will also be posted to the DLIELC website.

WEEK	NEW REPORT DATE	JUSTIFICATION
28 Jun-2 Jul 2010	28 Jun 2010	2 Jul 2010 AETC leave
8-12 Nov 2010	8 Nov 2010	11 Nov 2010 holiday
22-26 Nov 2010	22 Nov 2010	25 Nov 2010 holiday
20-24 Dec 2010	20 Dec 2010	24 Dec 2010 holiday
27-31 Dec 2010	28 Dec 2010	31 Dec 2010 holiday

4. My point of contact is Mr. Russell Ball who may be reached at (210) 671-3342.

JAMES W. DELOACH, Lt Col, USAF
Commander